

*Guidelines for the Creation of the*  
**Internal Quality Assurance Cell (IQAC)**  
**and Submission of Annual Quality Assurance**  
**Report (AQAR) in Accredited Institutions**  
*(Revised in October 2013)*



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### I. Details of the Institution

I.1 Name of the Institution

T.N.B. College

I.2 Address Line 1

Lower Nath Nagar Road

Address Line 2

Bhagalpur

City/Town

Bhagalpur

State

Bihar

Pin Code

812001

Institution e-mail address

[principaltnb@rediffmail.com](mailto:principaltnb@rediffmail.com)

Contact Nos.

0641-2500930

Name of the Head of the Institution:

Dr. Sanjay Kumar Chaudhary

Tel. No. with STD Code:

0641-2500930

Mobile:

7739909923, 9430687206

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Name of the IQAC Co-ordinator:

Dr. Rajiv Kumar Singh

Mobile:

9431825185

IQAC e-mail address:

iqactnb@rediffmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

NAAC/E&NE/BSM/CYCLE-  
2/RAR/BRC0GN/11330/2013

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC/(SC)/03/RAR/52 dated 24-09-2014

1.5 Website address:

www.tnbcollege.org

Web-link of the AQAR:

www.tnbcollege.org/AQAR2013-14

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	76.00	2004	5 Years
2	2 <sup>nd</sup> Cycle	A	3.01	2014	5 Years
3	3 <sup>rd</sup> Cycle	--	--	--	--
4	4 <sup>th</sup> Cycle	--	--	--	--

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

12/07/2012

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR	2010-11	04-01-2014	(DD/MM/YYYY)
ii. AQAR	2011-12	04-01-2014	(DD/MM/YYYY)
iii. AQAR	2012-13	04-01-2014	(DD/MM/YYYY)
iv. AQAR	2013-14	28-03-2014	(DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

B.C.A., Biotechnology

*Aw*

1.12 Name of the Affiliating University (for the Colleges)

The college is a constituent unit of  
T.M. Bhagalpur University.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (Specify)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

*Ans*

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders:

No.

Faculty

Non-Teaching Staff

Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Facilitation of technical knowhow among the students as a part of academic curriculum.
- Providing Career guidance to the students keeping in view their skills and abilities.
- Creating environmental awareness.
- Promoting all round development of the students by facilitating extra-curricular activities and co-curricular activities.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Adopting innovative and modern technology in the academics and day to day administration of the	College administration is being computerized. The support staffs are being given the training for the same.

college.	Digital learning is being encouraged in the college. Especially, in the technical courses, the role of practical learning is being stressed upon.
Providing Career guidance to the students keeping in view their skills and abilities.	The students are provided with career guidance and placement assistance as per their qualifications and skills. The college has achieved reasonable results.
Creating environmental awareness	Environment friendly behaviour is promoted among the students.  Awareness is spread regarding sustainable development and environment conservation. NSS activities of the students have a component of environmental awareness.  Tree plantation is a thrust area.
Promoting all round development of the students by facilitating extra-curricular activities and co-curricular activities.	Various extra-curricular activities like annual sports day, inter-college competitions etc. have been organized and student participation has been encouraged.

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body    Yes     No

Management     Syndicate     Any other body

AQAR has been placed before the IQAC Committee of the college.

Provide the details of the action taken

It has been resolved to place the AQAR 2014-15 on record.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	05			
UG	21		03	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	26		03	
Interdisciplinary	03			
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options : CBCS at PG level, Core/Elective/Optional at UG level.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	07
Trimester	
Annual	19

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The revision/upgradation of syllabi is carried out at the university level.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Not applicable

*Aw*



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
72	15	23	14	

2.2 No. of permanent faculty with Ph.D.

70

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	54								

2.4 No. of Guest and Visiting faculty and Temporary faculty

09

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	07	10	20
Presented papers	07	10	
Resource Persons	--	02	05

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- The college adopts learning by doing approach. Practical facilities are stressed upon in the related subjects.
- Amiable environment exists between the teachers and students, which facilitates free exchange of ideas and original thinking.
- Wi-Fi facility is available at the college.
- The college is equipped with computer labs, e-Library, Language Lab etc. Which cater to the needs of the students of various disciplines.
- Smart classrooms have been enabled in some departments.

2.7 Total No. of actual teaching days

during this academic year

185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Examinations at the undergraduate level are conducted and regulated by the T.M. Bhagalpur University. However, internal assessment at the postgraduate level is done by the college. Mid semester tests, viva-voce/ Group Discussion etc. are held at the college level for the postgraduate courses being conducted at present.
- Seminars are organised from time to time in the college.
- Photocopy facility is available at the college on payment basis.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03

2.10 Average percentage of attendance of students

65%

*Ans*

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Degree I	1584	121	437	707	273	97%
Degree II	1074	82	322	458	184	97%
Degree III	832	81	245	342	123	95%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC advises on the improvement of the teaching and learning process. Members of IQAC are parts of various committees looking after the overall academic environment of the college.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	05
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	118	33		
Technical Staff	15			

*M.S.D.*

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Research Seminars have been held at the college level.
- Students have been encouraged to undertake field study to promote the sense of inquiry and encourage research aptitude.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--			
Outlay in Rs. Lakhs			Rs.22.30 lac	

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	07	35	--
Non-Peer Review Journals		02	
e-Journals			
Conference proceedings		10	

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2014-15	UGC	Rs.22,30,000/-	12,45,000/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				

*AW*

Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : NA

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences  
organized by the  
Institution

Level	International	National	State	University	College
Number					01
Sponsoring agencies					University/ Own source

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/  
recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
	01*					

\*Dr. N.K.Sah, Professor & Head, Deptt. Of Botany chaired a session in the World Cancer Congress at Nanjing, China.

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

41

26

3.19 No. of Ph.D. awarded by faculty from the Institution

02

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

*M.S.D.*

University level  State level

National level  International level

3.25 No. of Extension activities organized

University forum  College forum

NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Social service is an indispensable part of co-curricular activities. NSS team of the college works actively in this area.
- Cleanliness drives, health awareness campaigns have been organized.

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities <sup>†</sup>	Existing	Newly created	Source of Fund	Total
Campus area	69 Acre/28756 Sq. m (built up area)			
Class rooms	27			
Laboratories	10			
Seminar Halls	07			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	275			
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library

- Computerization of the administration has been discussed with the stake holders and very soon an action plan for the same will be worked out.
- e-Library has been started where the students can have access to web resources.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	87815		22		87837	
Reference Books						
e-Books						
Journals	61				61	
e-Journals						
Digital Database						
CD & Video						
Others (Magazines)	12				12	

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	85	46	04	02	01	12	09	18
Added	--	--	--	--	--	--	--	--
Total	85	46	04	02	01	12	09	18

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer training has been imparted to the support staff as a continuous process.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

Rs.1.5 lac

ii) Campus Infrastructure and facilities

Rs.57.02 lac

iii) Equipments

Rs.2.10 lac

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